
Lingfield Cricket Club Child Protection Policy 2005

Introduction

This policy document is based on the guidelines set down in the ECB Document “Safe Hands” Welfare of Young People Cricket Policy (October 2003).

All Young People at LCC regardless of age, gender, race, religion, sexual orientation, ability or disability have the right to:

- Be protected
- Enjoy their cricket in a safe environment

Adults working for LCC with Young People will:

- Adhere to the standards set out in this document
- Provide a safe and positive and fun cricketing experience for Young People
- Be educated in the best practice when working with young people
- Be familiar with this document and have access to the ECB Welfare of Young People Cricket Policy via LCC Child Welfare Officer.

The Management Committee for LCC:

- Fully endorse the contents of this document.
- Ensure any allegations or suspicions relating to Young People will be dealt with swiftly and appropriately.

Good Practice

- Ensure that cricket is fun, enjoyable and fair play is promoted.
- Treat all young people equally with respect and dignity.
- The welfare of the Young Person comes before winning.
- Do not use bad language, smoke or drink while in charge of young people.
- Work in an open environment both physically and emotionally, e.g. encourage participation.
- Give enthusiastic and constructive feedback.
- Ensure proper records are kept and are at hand if required (including accident and injury).
- Ensure physical contact should be appropriate and with the Young Persons permission.
- Always follow-up allegations made by a young person in accordance with the guidelines in the ECB Welfare of Young People Cricket Policy.
- Keep your technical skills, qualifications and insurances up to date.
- Always inform a parent if:
 - You accidentally hurt a young person.
 - A young person seems distressed in some manner.

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- A young person becomes sexually aroused by your actions.
 - A young person misunderstands or misinterprets something you have done.

Poor Practice

All individuals working with Young People should avoid the following practice.

- Never spend time alone with young people way from others.
- Never take Young People to your home where they will be alone with you.
- Never engage in rough, physical or sexually provocative games.
- Never share a room with a young person (tours etc).
- Never make sexually suggestive remarks to a young person.
- Never allow inappropriate language to be used unchallenged.
- Never do things of a personal nature for a young person that they should do themselves.
- Never transport Young People in your car alone without the written permission of their parents.
- Never transport Young People if you are not insured, your car does not have a valid MOT or you are disqualified from driving .

ECB Welfare Incident form

This is part of the Welfare of Young People Cricket Policy document and therefore can be obtained via the Youth Development Officer and must be completed if any of the best practice guidelines above are breached.

Photography or use of video

Parents' permission should be sought before young peoples pictures are put on the web-site. Video analysis plays a big part in the coaching of young cricketers however, parents permission should be sought before doing taking Video footage of their children and the footage should be stored securely. Full guidelines on the use of photography are included in the ECB guidelines

Changing facilities

Staff of the same gender of the players should supervise changing rooms for children under the age of 10.

Adults should not shower with children under 16.

If young people do not wish to shower in public they should be put under no pressure to do so. Encourage them to do so at home

Guidance for parents

Parents should be made aware that:

- LCC encourage coaching staff to be appropriately qualified and aware of all child protection issues
- LCC encourage parents to get involved with the Club.
- If a parent/carer is late the club will:

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- Attempt to make contact with the parent/carer
 - Wait with the young person (preferably accompanied by other adults)
 - Not send a child home with another person without prior permission
 - Remind parents/carers regarding late collection
 - At a last resort inform social services or the police

Use of alcohol or illegal substances

Young people will not be allowed to drink alcohol, smoke or take illegal substances while at LCC.

Adults should not drink alcohol, smoke or take illegal substances while in charge of young persons.

Indicators of abuse

Through training LCC coaches will be able to recognise situations where children may have been abused, and guidelines exist to help them assist the young person in an appropriate manner and are set out in full in the ECB policy document.

Bullying and harassment

Similarly to the case with abuse LCC staff will be able to recognise situations where this is occurring and is obviously at odds with our policy of providing an environment where young people can enjoy their cricket.

Recruitment

LCC ask all staff to declare their suitability for working via a Self Declaration Form and CRB Check where applicable.

Visibility

LCC will ensure that all members and parents within the Club are aware of this document and the obligations that go with it.

Exclusions

The following section details areas within the ECB guidelines that LCC do not have the administrative resource to support at present but will aim to achieve these in due course:

Registering drivers: The ECB recommends that all drivers who give transport to young children on behalf of the Club complete a form proving details pertaining to the vehicle or the driver (e.g. MOT and Insurance etc.) While we support this in principal LCC cannot take on this role and ask all drivers to ensure that they have the necessary MOT and insurance certification for their vehicles.

There is a form as part of the ECB guidelines that parents should fill out consenting to their child's image being on the web-site and or video. LCC have fulfilled this obligation through a blanket communication on the Youth Cricket Membership Form as opposed to individual forms.

LCC changing facilities sometimes require that U16s have to shower with adults. LCC as a blanket communication will ensure that parents are aware of this and the fact that adults are aware of appropriate behaviour in such circumstances.

Guidelines for Dealing with an Incident / Accident / Injury

- Stay calm but act swiftly and observe the situation, is there danger of further injuries?
- Listen to what the injured person is saying.
- Where possible, alert a first aider who should take appropriate action. In the event of an injury or incident requiring specialist treatment, call the emergency services.
- Deal with the rest of the group and ensure that they are adequately supervised.
- Do not move someone with suspected major injuries unless there is danger of further injury. Wait for the emergency paramedics.
- Contact the injured player's parents / guardians / relatives.
- Complete an Incident Report Form for all Injury, Illness and other Incidences.
- Any major injury or illness and any incident relating to alleged abuse, theft or damage to property must be reported to the Child Protection Officer as soon as possible.

Contact Points

The nearest A&E hospital to Lingfield CC is East Surrey Hospital, Canada Avenue , Redhill ,
Surrey RH1 5RH. 01737 768511

There is a minor injury unit at the Queen Victoria Hospital, Holtye Road, East Grinstead, West
Sussex RH19 3DZ. 01342 414000

The local GP Surgery is on East Grinstead Road, Lingfield , Surrey RH7 6ER. 01342 833456.

The nearest police station is 21 Saxbys Lane, Lingfield.

The Neighbourhood Specialist Officer for Lingfield is a PC Nick Shrapel. He can be contacted on
0845 125 2222. e-mail Shrapel1460@surrey.pnn.police.uk

Conduct and Child Protection

Your Club has an established policy on these important issues. Copies are available from Neil Henderson or the Club House.

If you want to discuss a problem please contact the Club's Child Welfare Officers:

Neil Henderson (Child Welfare Officer)

Tel. 01342 834410

Mobile 07941 783383

Robert Mitchell (Deputy Child Welfare Officer)

Tel. 01342 832737

Mobile 07767 231504

Information will be confidential and only discussed with people who may be able to help.